## LexisNexis Corner

## October, 2002

New Enhancements to lexis.com®!LexisNexis is pleased to announce exciting new enhancements to the LexisNexis research services at Error! Bookmark not defined. These new enhancements will help eliminate steps in the research process making your research even more efficient and productive...and most importantly, saving you valuable time!

**Fast Print Button:** Just click and print to your attached printer – no questions asked! You will save time with fewer steps to get the printed documents you need. Set up your printing preferences once and then automatically send documents to your word processor or stand alone printer. No more clicking through confirmation screens.

**Printer/Download Utility:** Would you like to streamline downloading to your WORD files or printing directly to your attached printer? Lexis.com has a new PRINTER UTILITY help button, which will direct lexis.com to find your attached printer/WORD Directory on your Network and print or download directly. This shortcut, when installed, will eliminate the two-step process in downloading or printing documents. It will save you time by eliminating the step of having to open up the document before printing or saving to WORD. Printer Utility also allows you to choose format, path or filename all on the same form. It will keep these settings as your default mode!

**Source Selection Tabs:** Source selection is now categorized into convenient tabs for Legal, News & Business and Public Records. Each tab contains the most commonly used sources for those areas on the front screen so that you can find the source you need and start researching with just two clicks! There is also a link to more sources, if needed.

**Find a Source Tab, Ability to Browse Alphabetically**An additional tab, "Find a Source" is now available so that you can search for a source by typing in the source name OR you can use the new alphabetical listing of sources.

**Ability to Edit the Last 20 Sources:**You can now edit those last 20 sources to better reflect you most favorite and most frequently used. This new feature allows you to mark those you want to retain in the list and delete those you don't use too often.

Get the Picture on the Aerospace and Defense industry with Hoover's Industry Snapshots Hoover's industry information covers the key industries, companies and the key people that make up those industries. Each industry snapshot includes an industry overview, the top companies in the industry, associations and organizations, and key people. Company references in each snapshot will include links to individual Hoover Company Capsules.

Shepardize Merit System Protection Board Decisions Shepard's now allows you to Shepardize MSPB decisions for the very first time! Find out the prior history and subsequent appellate history of your case. Seek out references to case law, administrative and agency decisions that have cited to your case. You will even find references to law reviews and annotated codes that have referenced your MSPB decision.

## **TIME-SAVER SEARCH TIPS:**

Want an even easier way to access the information you need for your practice area on LexisNexis? Check out the LexisNexis Practice Area Pages for Public Contracting, Labor & Employment, Patent Law, Environmental Law, Litigation and more ...

Practice Area Pages combine all the resources for a particular area of law on one page and allow you to quickly access sources specific to the practice or jurisdictional area covered. The pages cover over 30 key practice areas and are designed to provide simple, time saving entry points into LexisNexis at www.lexis.com.

To view these practice area pages, simply go to **Error! Bookmark not defined** or click on the tab for **Practice Pages** located at the top of your screen on lexis.com.

Some of the most recently added pages include Communications, Worker's Compensation and Labor & Employment.

## **History Log**

Did you know that all of your searches for the entire day are saved automatically in your History log so that you can quickly retrieve the results of a previous search? All you need to do is click on the "History" button in the upper right hand corner of lexis.com and it will give you a list of all of the searches for that day. Searches are saved until 2:00 a.m. Eastern Time.

If you would like to learn more about some of these new enhancements please contact your DoD Account Team: Corrin Gee-Alvarado at (202) 857-8236 or Rachel Hankins at (202) 857-8258.